

TEMPORARY SUPPORT ROLES

Location: HMP Bullingdon, Bicester, OX25 1PZ

Hours: Part time / Variable – minimum hours outlined below

Salary: £12.75 per hour

Reporting To: Education Manager

IN SHORT

Do you like working in a challenging but rewarding environment where each day is different and time flies?

Have you ever thought of a career in Prison Education?

Milton Keynes College Prison Services Team at HMP Bullingdon are seeking efficient and flexible individuals to help support their education provision. You will be a team player, with a high standard of verbal and written communication. There are various duties for non-teaching staff, vital to supporting the learners to achieve and the staff to meet their expected delivery.

In terms of working hours we can consider part time hours or partial weeks – but are restricted by the prison regime to a certain degree. We would need you to be able to work full morning or afternoon sessions or full days, albeit if not 5 days a week (Education finish at lunchtime on a Friday so that is always a half day)

Morning sessions are 08:00 – 12:15 (Mon-Fri)

Afternoon sessions are 13:30-17:00 (Mon-Thurs)

Full days would be 08:00-17:00 (Mon-Thurs)

If you are organised, empathetic and patient – able to complete administrative duties and reports to a high standard, and interested in working within prison education, then get in touch today!

MK College will treat all applicants fairly and with respect, irrespective of their background, disability or any other individual characteristic. We particularly encourage applications from people with backgrounds which are currently under-represented within Milton Keynes College. All offers made to successful candidates are subject to satisfactory outcomes to a range of pre-employment checks including a Disclosure and Barring Service check (DBS). In addition, security clearance is required for all prison services positions up to Counter Terrorist Check (CTC) level.

ABOUT HMP Bullingdon...

Bullingdon Community Prison is situated near the village of Arncliffe in Bicester, Oxon. HMP Bullingdon is a complex prison that has several functions. It is categorized as a local category B prison which a category C resettlement function. HMP Bullingdon has the capacity to hold 1114 offenders all serving a range of sentences from remand to life, with the average length of stay between 3 and 6 months.

The College works closely with our prison colleagues to deliver short to medium courses that help prepare learners for employment upon release. Courses include: English and Maths Functional Skills (Entry 2 to Level 2), ESOL, ICT, Barista, Hospitality, Business, Self-Employment, Personal Development, Art, Painting & Decorating, Horticulture, General Maintenance Skills, Mentoring and Barbering.

In the department we believe the opportunity to gain skills and knowledge will help our learners to end their offending behaviour. We engage the hardest to reach learners and encourage them to take pride in their own education and self-development. As a department, we endeavour to inspire learners to achieve and for some, attain their first significant qualifications.

ABOUT US

Welcoming those who want to learn and improve, we focus on meeting individual needs. The College is at the heart of the city's economic vision and community strategy, in addition to being a major employer with over 1,000 people working with us. We build and nurture strong partnerships with the wider community and local businesses with an interest in making the Milton Keynes College Group a safe, innovative and inspiring place in which to learn and work. We are proud to offer an open and inclusive education experience to learners of all levels and backgrounds, with over 3,000 16-19 year olds currently studying with us and a total student population of over 8,000. We offer a broad variety of qualifications, including vocational courses, apprenticeships, higher education, professional certificates as well as employability skills and community training.

Founded on the principle of Further Education's ability to transform lives through learning, we're proud to create an environment that attracts the best staff and students from Milton Keynes and the surrounding areas and supports education in Prisons nationally. The value we gain from the diverse communities we serve is immeasurable. We want all our staff, students and learners to feel they are an integral part of the College and together we will create an inclusive culture where everyone can contribute to College life and our collective knowledge and growth. When applying for a role at the College, you can expect the same level of commitment towards diversity and inclusion as you'll experience when you've started with us. We treat all our applicants fairly and with respect, irrespective of their background, disability or any other individual characteristic. We particularly encourage applications from people with backgrounds which are currently under-represented within Milton Keynes College.

Code Makers Academy is a subsidiary of Milton Keynes College and is the delivery arm of the South Central Institute of Technology. The South Central IoT is a consortium of prestigious partners led by Milton Keynes College. Anchor partners include Microsoft, McAfee, Evidence Talks, Activate Learning, Cranfield University and KPMG.

The College is also a national provider of education services in prisons across the country. For nearly 30 years, we have worked with offenders in both custody, the wider community and currently work with 19 prisons across England; this includes 13 prisons, which make up the Long Term High Security Estate, and 6 category B, C & D men's prisons.

Milton Keynes College is a committed safer recruitment employer in line with Keeping Children Safe in Education (KCSIE). We take extreme care in ensuring the safety and welfare of children, young people and vulnerable adults. **All offers made to successful candidates are subject to satisfactory outcomes from a range of pre-employment checks including a Disclosure and Barring Service check (DBS). In addition, security clearance is required for all prison services positions up to Counter Terrorist Check (CTC) level.**