



THE
GARIBALDI
SCHOOL

Job Application Pack

Cleaner & Site Assistant

Salary

Scale 1 (£9.00 per hour)

Contract

17.5 hours per week, permanent, term-time only

Closing date

Thursday 4th June 2020 at 9am



A message from the Head of School

Thank you for your interest for the role of Cleaner & Site Assistant at The Garibaldi School.

I am proud to be the Head Teacher of a school that truly cares about the students.

The Garibaldi School is judged to be Good by Ofsted in all areas, with high expectations, standards and aspirations of staff and students. We are constantly reflecting and refining our practice in pursuit of outstanding. The school is well considered in the local community.

Applications for places in Year 7 are regularly over our subscribed admission number.

Our Mission Statement states that we:

"Create a supportive and caring learning community that gives all our students the confidence and opportunity to achieve and prepare them for a successful adult life."

The school invests heavily in supporting and developing staff. There are a range of in-school and Trust CPD opportunities available.

Staff well-being and welfare are also strongly considered.

Over the last three years, the staff survey reports that 100% of staff say that "Garibaldi is a good place to work" and 100% say "They would recommend the school to others".

Further details about the school can be found on the website www.garibaldischool.co.uk

Visits to the school are warmly welcome.

I look forward to receiving your application.

Yours sincerely

James Aldred
Head of School



Overview of the Trust

The Garibaldi School is a member of the Nova Education Trust www.novaeducationtrust.net Nova Education Trust is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust Group is committed to providing high quality education to all our students, regardless of their backgrounds. Our track record demonstrates our ability to deliver our core goal: achievement for every child. Our portfolio of schools covers both secondary and primary phases, working in a range of contexts.

Our values are central to the positive ethos that we develop throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities.

We believe nothing is more important than making a difference to children.

Overview of the School

Our Ethos is based on three key words:

Pride Respect Achieve

The well-being and success of our students is at the centre of The Garibaldi School vision. The school is a safe environment where students can feel comfortable, well supported and confident.

We believe that it is our duty to develop the aspirations of our students and we encourage students to set high standards for themselves. As a result, targets are high and we expect high quality teaching and a personalised approach to learning to support our students to achieve.

Our students take pride in themselves and in being part of The Garibaldi School. We help students develop teamwork and leadership skills. Most importantly our students learn how to respect themselves and others. We are clear in a way that we expect our students to conduct themselves with all members of our community. Therefore, by the time our students leave, they have gained the skills, qualities and qualifications needed for a successful future.

Achievement

At The Garibaldi School we believe that examination success allows our students to make the very most of their lives coupled with extraordinary compassion and support.

We have developed a curriculum designed to challenge and engage students, offering them the very best preparation for examination success and the skills and confidence required to make full use of those qualifications. As well as academic qualifications, we teach students the personal skills/characteristics required in life to be successful.

Exciting, engaging and inspiring lessons lie at the centre of our curriculum and as a school we constantly strive to provide every child with the very best educational experiences.

Should a student require additional support, The Garibaldi School provides a range of support services that will ensure every student's success, whatever their individual educational needs.



In 2018/19, the school was ranked as the best school in Mansfield and 7th best school in Nottinghamshire for its Progress 8 figure of +0.47.

The school is designated as a Leading Edge school in recognition nationally for the achievement of the students and our creative approaches to education.

Pastoral

We pride ourselves on the quality of care, guidance and support given to individual students. All students are treated as individuals who are well supported and nurtured over their time here.

All students have a mentor and a Student Services team to support and guide the students.

This system provides students with the care they need whilst allowing them to nurture friendships and develop a strong sense of community.

Mentors play an active role in ensuring that students are happy, well supported and fully engaged in school life and serve as a first point of contact between school and home. There are regular updates of students' progress through termly reports and a Parents Evening.

Students' attainment and well-being is closely monitored, ensuring that they are recognised when they succeed but also supported when things are more challenging.

Curriculum

KS3

Year 7 and Year 8 students are taught a balanced curriculum of English, Maths, Science, Computing, Spanish, Music, Physical Education, Performing Arts, Art, Design Technology, Food Technology, Geography, History and PSCHE/Citizenship. Students are placed in sets for English, Maths and Science according to KS2 SATS results and this is reviewed regularly with standard assessments within core departments.

In Year 8, more subjects introduce sets based on standard assessments and prior learning from year 7.

Support for students with learning difficulties and disabilities (LDD) is provided by teaching assistants within mainstream lessons or as a targeted group based in the Student Support Department.

On some occasions, there is also a small amount of short term withdrawal targeted towards those individual students or small groups who most need it, delivered by a teaching assistant based in Student Support.

KS4

All students receive a core provision and study GCSEs in English Language, English Literature, Maths and Trilogy Science (double award). There is a core provision of PSCHE and PE. Students then choose 4 options which currently begin in Year 9 to study over three years. From 2020/21 GCSE courses will commence in Year 10 and will be studied for two years.

From 2019-20, we will revert to a three year KS3 provision and a two year KS4 provision.



Staff Well-being and Welfare

The school contributes to the Westfield Health Scheme for all members of staff, which covers a range of services including dental care, optical care, health screening advice and 24 hour counselling services.

Teaching staff are eligible to join the Teachers' Pension Scheme and support staff are eligible to join the Local Government Pension Scheme.

All teachers receive a 10% reduction in timetable for planning, preparation and assessment.

Safeguarding and Child Protection

The Trust and all its schools are committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All new staff within the Trust will be subject to an enhanced DBS check.

Each school in the Trust has a designated senior member of the leadership team who is responsible for referring and monitoring any suspected case of abuse. All members of staff will receive training in line with our child protection policy.



Application details

Thank you for your interest in this vacancy at The Garibaldi School. Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

The online application form for this role is located on the current vacancies page of the school website www.garibaldischool.co.uk. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by the time and date specified on the front cover of this information pack.

If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

The Garibaldi School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.



ROLE DESCRIPTION FOR **CLEANER & SITE ASSISTANT**

LINE MANAGED BY: TBC

1. Cleaning of toilets and washrooms to the highest standard
2. Cleaning of staffroom and kitchen area
3. Cleaning, washing, sweeping, mopping, dusting, polishing and vacuum cleaning designated areas to the highest standard
4. Emptying litterbins, etc and removing waste to the designated areas
5. Using powered equipment where necessary (scrubbing machines, wet pick up machines, vacuum cleaners)
6. Cleaning of working surfaces and other furniture
7. Cleaning internal glass and windows
8. Clearing up after flooding and/or any other emergency cleaning
9. Ensure that all the exterior hard-surface including artificial/turfed areas are kept in a clean and tidy condition – including the emptying of litter bins
10. Provide First aid treatment of minor injuries to staff and students as necessary
11. To take reasonable care for the health and safety of themselves and other persons who may be affected by their activities and where appropriate, safeguarding the health and safety of persons under their control and guidance in accordance with the provision of Health and Safety legislation.
12. Be aware of relevant issues and ensure the safeguarding of the welfare of students.
13. Undertaking any other duties that may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms
14. To promote and safeguard the welfare of children and young people for whom you are responsible and with whom you meet during the course of your duties and responsibilities. Your conduct must at all times in in accordance with the school's policies and procedures
15. To report any causes for concern relating to the welfare and safety of children to the designated person and the Head of School or if unavailable the designated safeguarding governor or a member of the Senior Leadership Team
16. To attend safeguarding training as required by the school and maintain your knowledge and understanding of your responsibility for safeguarding children in this school
17. To take reasonable care for the health and safety of themselves and other persons who may be affected by their activities and where appropriate, safeguarding the health and safety of persons under their control and guidance in accordance with the provision of Health and Safety legislation

Person Specification: Cleaner & Site Assistant

	Essential	Desirable	Method of Assessment A, I, R
Qualifications	<ul style="list-style-type: none"> GCSE Level 2 or equivalent (inc English and Maths) 	<ul style="list-style-type: none"> First Aid qualification Evidence of recent professional development 	A
Experience	<ul style="list-style-type: none"> Working in a maintenance/industrial environment Working in a team 	<ul style="list-style-type: none"> Working in an educational environment Working with young people 	A, I, R
Knowledge & understanding	<ul style="list-style-type: none"> Awareness of current health & safety regulations Be aware of relevant issues and ensure the safeguarding of the welfare of students 		A, I
Skills	<ul style="list-style-type: none"> Willingness to undertake further training in specialist field 	<ul style="list-style-type: none"> IT literacy 	I, R
Personal characteristics	<ul style="list-style-type: none"> Can work as part of a team Organised and proficient Contribute to an inclusive ethos Ability to earn respect from stakeholders Integrity, optimism and resilience Confident and a clear communicator An ability to fulfil all spoken aspects of the role with confidence through the use of English language 	<ul style="list-style-type: none"> Motivational of others Ambitious and willingness to progress Ability to remain calm and focussed 	I

Methods of Assessment

A = Application

I = Interview Process

R = Reference