



NOTTINGHAM UNIVERSITY
SAMWORTH ACADEMY

Job Description - Classroom Teacher

Reports to: Head of Department

Key purpose of the job

To teach pupils in allocated classes in order to ensure that their learning is of the highest quality.

Responsibilities of a classroom teacher

- Teach pupils within allocated classes, enhancing their learning and providing the opportunity for achievement for all pupils
- Planning and preparing tasks which challenge pupils and ensure high levels of interest during lessons
- Monitor the academic progress of pupils within allocated classes and implement appropriate strategies to address underachievement
- To assess, record and report on the progress and attainment of all pupils within allocated classes
- To register the attendance of pupils in class
- To set appropriate homework
- To mark pupil's work and give appropriate and constructive feedback
- To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials
- Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour
- Communicate with parents and carers over pupils' progress and participate in departmental meetings, parents' evenings and whole school training events
- Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD)
- Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices.

Responsibilities of a form tutor

- To address any issues concerned with the wellbeing, personal development and academic progress of pupils within the tutor group
- To check uniform and general appearance on a daily basis
- To monitor the behaviour of pupils in the tutor group.



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Performance Management responsibilities

- All members of staff are required to participate fully in the school's performance management system.

Other professional requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.



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Person Specification: Class Teacher

Factor	Essential	Desirable
Qualifications	<p>Qualified Teacher Status - Degree or equivalent.</p> <p>Good Honours degree (First or Second Class).</p>	Higher professional qualification.
Experience	<p>Relevant teaching experience or teaching practice in the subject.</p> <p>Experience of teaching a wide range of abilities.</p> <p>This role would be suitable for an NQT or an experience teacher.</p>	Experience of pastoral/tutor role.
Skills and Knowledge	<p>Excellent teaching skills, including effective communication skills, ability to motivate students and the capacity to create good learning environments.</p> <p>A clear understanding of the characteristics of high quality teaching and learning and achievement for all pupils.</p> <p>Knowledge of current issues and recent developments in the curriculum area.</p> <p>Capacity to use ICT as integral part of teaching.</p> <p>Knowledge and an understanding of the value added agenda, including levels of progress.</p> <p>Ability to lead initiatives, support the process of change and work effectively in a team.</p> <p>Secure commitment to a clear aim and direction for the subject.</p> <p>Understanding of equal opportunities issues and their application to work.</p>	<p>Understanding of particular needs of pupils with SEN.</p> <p>Awareness of factors affecting language and learning across the curriculum.</p> <p>Knowledge/involvement in other cross curricular initiatives/projects or whole school developments.</p>
Personal Qualities	<p>Enthusiasm for the subject.</p> <p>Ability to use own initiative.</p> <p>A commitment to the vision of the school.</p> <p>A commitment to inclusive education.</p> <p>Ability to form good working relationships with pupils and staff.</p> <p>High standards and expectations</p> <p>Ability to use pupil assessment data to raise achievement.</p>	<p>A willingness to contribute to extra-curricular activities.</p> <p>A vision for the development of the department.</p> <p>A commitment to personal and professional development.</p>



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	<p>Outstanding communication skills. Reliability and integrity. A commitment to safeguarding and promoting of welfare of children issues.</p>	
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