



**Robert Miles
Infant School**

Class Teacher

Salary: Main Scale

Contract Details: **Full time class teacher**

Closing Date: **21st November 2018**



Letter from the Head of School

Dear Applicant,

We are looking for a dynamic, creative and hardworking teacher who will deliver the very best learning experiences for our children, initially working in Year 1. The successful candidate will be an outstanding practitioner, with an interest in developing a strong, challenging, broad and balanced curriculum ready to take our school forward on its journey from 'Good' to 'Outstanding'. Newly Qualified Teachers and those with more experience are equally welcome to apply for this main scale position.

Robert Miles Infant School successfully became part of Nova Education Trust on 1st October 2017. We are incredibly proud to be part of the Nova Education Trust and are committed to providing high quality education for all our children and their families.

Robert Miles Infant School is situated in Bingham, conveniently located for both Nottingham, Newark and Mansfield. The school has strong links with the Junior School and with other local Schools. Currently, there are 180 children on roll.

The ethos of the school is centred upon the motto "Work hard – Be kind". This motto epitomises the entire staffs' genuine commitment to coupling high academic expectation and achievement with a whole-team dedication to pupils' spiritual, moral, social and cultural development. We have a set of "Work Hard" values that we teach directly to ensure our pupils consciously become the best learners they can be. Our School Council recently worked with senior staff to replace our school rules with "Be Kind" values – giving pupils 'ways of being' rather than 'rules to follow'. Our pupils have high potential and respond well to the wide variety of learning opportunities presented to them. The role of each class teacher is vital in order to successfully achieve the shared aims of the school community.

The staff team is made up of a dedicated and highly skilled group of teachers, teaching assistants, business manager, administrative and site staff. In addition, a team of midday supervisors care for the children at lunchtimes. There is an on-site kitchen, which provides cooked meals under the separate management of a cook supervisor and two support assistants.

Kind Regards

Linda Barbuti
Head of School



Application Details

Thank you for your interest in the Class Teacher vacancy at Robert Miles Infant School. Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please complete an online application form and include a covering letter addressed to Mrs. Linda Barbuti, which clearly demonstrates your suitability for this role.

The online application form for this role is located on the current vacancies page of the school website www.novaeducationtrust.net. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by 10 a.m. on the closing date of Wednesday 21 November 2018

Interview:

Interviews for the role will be held during the week commencing Monday 26 November 2018.

If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

Robert Miles Infant School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

Job Description - Classroom Teacher

Reports to: Head of School and Leadership Team

Key purpose of the job

To teach pupils in allocated classes in order to ensure that their learning is of the highest quality.

Responsibilities of a classroom teacher

- Teach pupils within allocated class, enhancing their learning and providing the opportunity for achievement for all pupils
- Planning and preparing tasks which challenge pupils and ensure high levels of interest during lessons
- Monitor the academic progress of pupils and implement appropriate strategies to address underachievement
- To assess, record and report on the progress and attainment of pupils
- To register the attendance of pupils in class
- To set homework task as appropriate
- To mark pupil's work and give appropriate and constructive feedback
- To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials
- Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour
- Communicate with parents and carers over pupils' progress and participate in school meetings, parents' evenings and whole school training events
- Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD)
- Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices.

Performance Management responsibilities

- All members of staff are required to participate fully in the school's performance management system.

Other professional requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.

Person Specification: Class Teacher

PERSON SPECIFICATION	Essential/ Desirable
QUALIFICATIONS	
Honours degree related to Primary Education or a curriculum subject	D
Qualified Teacher Status	E
Evidence of applying continued professional development	E
EXPERIENCE	
Classroom teaching experience in a mainstream setting with Key Stage 1 or 2 pupils	D
ABILITIES, SKILLS and KNOWLEDGE	
Has a consistent record of good classroom practise	E
Holds high expectations for all pupils and challenges them to good progress and outcomes	E
Inspires and motivates pupils to succeed	E
Demonstrates knowledge of the whole primary national curriculum and how it links together to create academic as well as spiritual, moral, social and cultural excellence.	E
Understands how learning and lessons can be purposefully structured to achieve high outcomes	E
Bases planning on the needs of groups of pupils as well as the individual pupil where necessary	E
Can plan effective next steps in learning based on all types of assessment information	E
Manages pupil behaviour through strong relationships, positivity, high expectations and attention to children's needs. Places high importance upon promoting learning attitudes and capacity for independent learning	E
Values parents as significant partners in each child's education and development	E
Establishes support staff as 'equals in learning' and enables their success in the classroom	E
Experience of working with pupils with individual needs such as the highly able, those with SEND or learners with EAL.	E D
PERSONAL QUALITIES	
A firm belief that education in its widest sense is 'the answer'	E
Dedicated to the development of our school as a centre of excellence	E
Resilient in the face of change and willing to embrace innovation and creativity	E
Commitment to a collaborative approach to professional development	E
Unerringly and genuinely positive	E
Commitment to safeguarding pupils	E
A desire to keep up to date with current educational policy	E

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NOTES	
<p>The above details will be evidenced by a variety of means including:</p> <ul style="list-style-type: none"> Application Form Letter of Application References Interview 	

Overview of the Trust

Nova Education Trust is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust Group is committed to providing high quality education to all our students, regardless of their backgrounds. Our track record demonstrates our ability to deliver our core goal: achievement for every child. Our portfolio of schools covers both secondary and primary phases, working in a range of contexts.

Our values are central to the positive ethos that we develop throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities.

We believe nothing is more important than making a difference to children.

Safeguarding and Child Protection

The Trust and all its schools are committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All new staff within the Trust will be subject to an enhanced DBS check.

Each school in the Trust has a designated senior member of the leadership team who is responsible for referring and monitoring any suspected case of abuse. All members of staff will receive training in line with our child protection policy.