



Class Teacher

Salary: Main Scale £22,467 to £33,160

Contract Details: **Permanent, Full Time**

Closing Date: **Wednesday 8th March 2017**



Letter from the Head of School

Dear Applicant,

Thank you for your interest in joining Victoria Primary School's dedicated and supportive staff team. The successful candidate will be a valued member of the teaching team, initially working in Year 2 or Lower Key Stage 2. An interest in developing our provision of extra-curricular opportunities would be welcome, although is not essential. Newly Qualified Teachers and those with more experience are equally welcome to apply for this main scale position.

Victoria successfully became part of Torch Academy on 1st September 2016. We are incredibly proud to be part of the Torch Academy Gateway Trust and are committed to providing high quality education for all our children and their families.

The school is expanding to accommodate 450 pupils aged 3 to 11 by 2018. This vacancy has arisen due to growth in pupil numbers because of the school's expansion.

Victoria Primary School is situated in The Meadows area of Nottingham, conveniently located on the city's tram network and just over one mile from both Nottingham Railway Station and the A52 trunk road, giving easy access from within and beyond Nottingham city.

Our catchment area is the western edge of The Meadows estate. Our pupil population is both diverse and strongly cohesive. Our families could be from England, Poland, Sudan, Greece, the USA, Iraq or India – but all are proud to be from Victoria Primary. Our pupils are regularly bi- or trilingual – but all speak the language of our school motto "Work hard – Be kind". First-time visitors to our school are always surprised to walk into a calm and friendly environment where orderly, learning-focused classrooms are the norm and children's behaviour is good.

The ethos of the school is centred upon the motto "Work hard – Be kind". This motto epitomises the entire staffs' genuine commitment to coupling high academic expectation and achievement with a whole-team dedication to pupils' spiritual, moral, social and cultural development. We have a set of "Work Hard" values that we teach directly to ensure our pupils consciously become the best learners they can be. Our School Council recently worked with senior staff to replace our school rules with "Be Kind" values – giving pupils 'ways of being' rather than 'rules to follow'. Our pupils have high potential and respond well to the wide variety of learning opportunities presented to them. The role of each class teacher is vital in order to successfully achieve the shared aims of the school community.

The school grounds consist of a recently modernised 1960s brick constructed building housing Years 1 to 3, our specialist SEN Nurture provision, traditional school hall, kitchen and ICT Suite; two 21st century built teaching blocks housing Years 4 to 6 and EYFS; a sports hall; AstroTurf; play areas; forest schools area and pond.

The staff team is made up of a dedicated and highly skilled group of teachers, teaching assistants, carers, counsellor, office manager, administrative and site staff. In addition, a team of midday



supervisors care for the children at lunchtimes. There is an on-site kitchen, which provides cooked meals under the separate management of a cook supervisor and two support assistants. An Executive Head Teacher from our Trust as well as an experienced SENCo and a Reading Leader support the school Senior Leadership Team, consisting the Head of School, Deputy Head, and three Assistant-Heads.

The planned class structure for September 2017 is as follows:

▪ **EYFS:**

- Nursery (flexible morning &/ afternoon nursery provision for up to 52 pupils)
- Foundation (2x Integrated Foundation Stage classes – 60 pupils)

▪ **Phase 1:**

- Year 1 (2x single Year 1 classes – 60 pupils)
- Year 2 (2x single Year 2 classes – 60 pupils)
- Year 3 (2x single Year 3 classes – 60 pupils)

▪ **Phase 2**

- Year 4 (2x single Year 4 classes – 60 pupils)
- Year 5 (2x single Year 5 classes – 60 pupils)
- Year 6 (1x single Year 6 class – 30 pupils)

Visits to our school are encouraged and warmly welcomed by appointment.

Many Thanks

Mr. R Gray
Head of School



Application Details

Thank you for your interest in the Class Teacher vacancy at Victoria Primary School. Further details of this post and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please complete an online application form and include a covering letter addressed to Mr. R Gray, which clearly demonstrates your suitability for this role.

The online application form for this role is located on the current vacancies page of the school website www.victoriaprimarieschool.org.uk or www.torchacademy.co.uk. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by 9 a.m. on the closing date of Wednesday 08 March 2017.

Interview:

Interviews for the role will be held during the week commencing Monday 13 March 2017.

If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

Victoria Primary School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.



Job Description - Classroom Teacher

Reports to: Head of School and Leadership Team

Key purpose of the job

To teach pupils in allocated classes in order to ensure that their learning is of the highest quality.

Responsibilities of a classroom teacher

- Teach pupils within allocated class, enhancing their learning and providing the opportunity for achievement for all pupils
- Planning and preparing tasks which challenge pupils and ensure high levels of interest during lessons
- Monitor the academic progress of pupils and implement appropriate strategies to address underachievement
- To assess, record and report on the progress and attainment of pupils
- To register the attendance of pupils in class
- To set homework task as appropriate
- To mark pupil's work and give appropriate and constructive feedback
- To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials
- Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour
- Communicate with parents and carers over pupils' progress and participate in school meetings, parents' evenings and whole school training events
- Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD)
- Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices.

Performance Management responsibilities

- All members of staff are required to participate fully in the school's performance management system.

Other professional requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.



Person Specification: Class Teacher

PERSON SPECIFICATION	Essential/ Desirable
QUALIFICATIONS	
Honours degree related to Primary Education or a curriculum subject	D
Qualified Teacher Status	E
Evidence of applying continued professional development	E
EXPERIENCE	
Classroom teaching experience in a mainstream setting with Key Stage 1 or 2 pupils	D
ABILITIES, SKILLS and KNOWLEDGE	
Has a consistent record of good classroom practise	E
Holds high expectations for all pupils and challenges them to good progress and outcomes	E
Inspires and motivates pupils to succeed	E
Demonstrates knowledge of the whole primary national curriculum and how it links together to create academic as well as spiritual, moral, social and cultural excellence.	E
Understands how learning and lessons can be purposefully structured to achieve high outcomes	E
Bases planning on the needs of groups of pupils as well as the individual pupil where necessary	E
Can plan effective next steps in learning based on all types of assessment information	E
Manages pupil behaviour through strong relationships, positivity, high expectations and attention to children's needs. Places high importance upon promoting learning attitudes and capacity for independent learning	E
Values parents as significant partners in each child's education and development	E
Establishes support staff as 'equals in learning' and enables their success in the classroom	E
Experience of working with pupils with individual needs such as the highly able, those with SEND or learners with EAL.	E D
PERSONAL QUALITIES	
A firm belief that education in its widest sense is 'the answer'	E
Dedicated to the development of our school as a centre of excellence	E
Resilient in the face of change and willing to embrace innovation and creativity	E
Commitment to a collaborative approach to professional development	E
Unerringly and genuinely positive	E



Commitment to safeguarding pupils	E
A desire to keep up to date with current educational policy	E
	E
NOTES	
The above details will be evidenced by a variety of means including: Application Form Letter of Application References Interview	



Overview of the Trust

The Torch Academy Gateway Trust is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust Group is committed to providing high quality education to all our students, regardless of their backgrounds. Our track record demonstrates our ability to deliver our core goal: achievement for every child. Our portfolio of schools covers both secondary and primary phases, working in a range of contexts.

Our values are central to the positive ethos that we develop throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities.

We believe nothing is more important than making a difference to children.

The Torch Academy Gateway Trust is currently merging with two other trusts. This new multi-academy trust will be called Nova Education Trust (NET).

If you have any further questions about the proposed merger please do not hesitate to contact our HR team on 01949 875550 or HR@torchacademy.co.uk



Safeguarding and Child Protection

The Trust and all its schools are committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All new staff within the Trust will be subject to an enhanced DBS check.

Each school in the Trust has a designated senior member of the leadership team who is responsible for referring and monitoring any suspected case of abuse. All members of staff will receive training in line with our child protection policy.